

# Public Document Pack

## Executive Member Decisions

Friday, 7th June, 2019  
Time Not Specified

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Date Published: Date Not Specified  
Denise Park, Chief Executive

## EXECUTIVE MEMBER DECISION



<b>REPORT OF:</b>	Executive Member for Finance and Governance Executive Member for Growth and Development
<b>LEAD OFFICERS:</b>	Director of Growth and Development
<b>DATE:</b>	22 <sup>nd</sup> May 2019

**PORTFOLIO/S AFFECTED:** Finance and Governance

**WARD/S AFFECTED:** Darwen East

**SUBJECT:** Disposal of land and buildings at Charles St Darwen rear of former Access Point Building.

### 1. EXECUTIVE SUMMARY

Multevo occupy premises at Charles St Darwen which they rent from Blackburn with Darwen Borough Council. The access to the site is shared with that of the former Access Point building previously disposed of by the Council. The company have expanded and are looking at long term options for their business premises. They have approached the Council and expressed a desire to purchase the freehold interest of the premises they occupy and additional adjacent land to allow growth without vacating the Borough.

### 2. RECOMMENDATIONS

That the Executive Member:

1. Grants the tenant 'special purchaser' status in accordance with the Council's disposal policy; and
2. Approves the disposal of land and buildings referred to in this report on the terms recommended.

### 3. BACKGROUND

Multevo currently hold the premises under the terms of a 3-year lease commencing March 2017. They have expanded significantly in recent years but need to further expand and are currently considering their future options. The options available include extending the current premises which require an increase to the site footprint; they are reluctant to incur the expenditure required unless they hold the freehold. They have also considered re-location of the business to a site they hold in Yorkshire. Currently the company employs over 20 individuals who reside in the Borough.

### 4. KEY ISSUES & RISKS

The proposed sale would encourage the company's continued expansion within the Borough and protect existing jobs as well as helping to create conditions that would encourage the creation of additional opportunities. Negotiations have been conducted and terms have been provisionally agreed.

### 5. POLICY IMPLICATIONS

The disposal method accords with the Council's approved policy for disposal in that a sale to an existing tenant is a typical example of where it is appropriate to grant the special purchaser status.

## 6. FINANCIAL IMPLICATIONS

The Council will receive a capital receipt but lose the annual rent.

## 7. LEGAL IMPLICATIONS

The reasoning and consideration as to the Council's disposal policy has been discussed elsewhere. Under s123 of the Local Government Act 1972 the Council is obliged to obtain best consideration reasonably obtainable.

## 8. RESOURCE IMPLICATIONS

Legal and surveyor resources are required to complete the transaction.

## 9. EQUALITY AND HEALTH IMPLICATIONS

**Please select one of the options below. Where appropriate please include the hyperlink to the EIA.**

Option 1 ☒ Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2 ☐ In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. (*insert EIA link here*)

Option 3 ☐ In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. (*insert EIA attachment*)

## 10. CONSULTATIONS

The proposal has been subject to extensive consultations between Council Officers and relevant members of the Growth Board.

## 11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

## 12. DECLARATION OF INTEREST

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded and published if applicable.

<b>VERSION:</b>	<b>1</b>
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<b>CONTACT OFFICER:</b>	Cindy Rhodes
<b>DATE:</b>	20 <sup>th</sup> May 2019
<b>BACKGROUND PAPER:</b>	

## EQUALITY IMPACT ASSESSMENT CHECKLIST

***This checklist is to be used when you are uncertain if your activity requires an EIA or not.***

An Equality Impact Assessment (EIA) is a tool for identifying the potential impact of the organisation's policies, services and functions on its residents and staff. EIAs should be actively looking for negative or adverse impacts of policies, services and functions on any of the nine protected characteristics.

The checklist below contains a number of questions/prompts to assist officers and service managers to assess whether or not the activity proposed requires an EIA. Supporting literature and useful questions are supplied within the [EIA Guidance](#) to assist managers and team leaders to complete all EIAs.

<b>Service area &amp; dept.</b>	Growth & Development	<b>Date the activity will be implemented</b>	20/05/2019
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<b>Brief description of activity</b>	Disposal of land and buildings at Charles St Darwen rear of former Access Point Building
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Answers favouring doing an EIA	Checklist question	Answers favouring not doing an EIA
<input type="checkbox"/> Yes	Does this activity involve any of the following: - Commissioning / decommissioning a service - Change to existing Council policy/strategy - Budget changes	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes	Does the activity impact negatively on any of the protected characteristics as stated within the Equality Act (2010)?	<input checked="" type="checkbox"/> No
<input type="checkbox"/> No <input type="checkbox"/> Not sure	Is there a sufficient information / intelligence with regards to service uptake and customer profiles to understand the activity's implications?	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	<b>Does this activity:</b> Contribute towards unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act (i.e. the activity creates or increases disadvantages suffered by people due to their protected characteristic)	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Reduce equality of opportunity between those who share a protected characteristic and those who do not (i.e. the activity fail to meet the needs of people from protected groups where these are different from the needs of other people)	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Foster poor relations between people who share a protected characteristic and those who do not (i.e. the function prevents people from protected groups to participate in public life or in other activities where their participation is disproportionately low)	<input checked="" type="checkbox"/> No
<b>FOR = 0</b>	<b>TOTAL</b>	<b>AGAINST = 6</b>

**Will you now be completing an EIA?**

The EIA toolkit can be found [here](#)

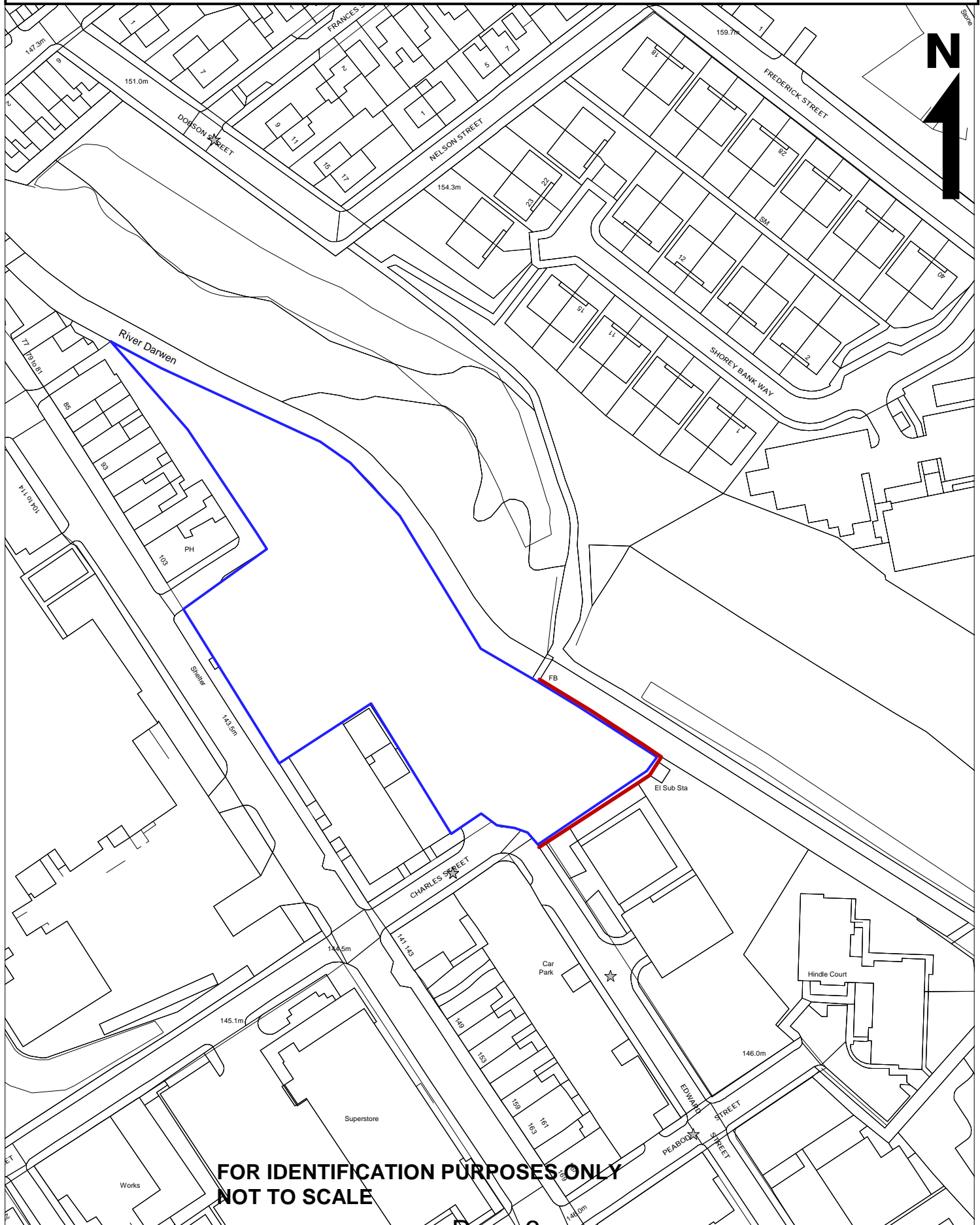
☐ Yes

☒ No

<b>Assessment Lead Signature</b>	Cindy Rhodes
<b>Checked by departmental E&amp;D Lead</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Gwen Kinloch
<b>Date</b>	22/05/2019

TITLE: LAND AT CHARLES STREET/DUCKWORTH STREET  
DARWEN

DATE : 23RD NOVEMBER 2018  
REF :  
SCALE : 1:1250



**FOR IDENTIFICATION PURPOSES ONLY  
NOT TO SCALE**

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

## EXECUTIVE MEMBER DECISION



**REPORT OF:** Executive Member for Finance and Governance  
Executive Member for Growth & Development

**LEAD OFFICERS:** Director of Growth and Development

**DATE:** 22<sup>nd</sup> May 2019

**PORTFOLIO/S AFFECTED:** Finance and Governance

**WARD/S AFFECTED:** Darwen South

**SUBJECT:** Disposal of land and buildings at Springvale Business Park Darwen.

### 1. EXECUTIVE SUMMARY

Springvale business park comprises of a c1980s build terrace of 3 steel portal frame industrial units totalling 4600sqft, although they are in reasonable condition they are showing signs of age that will require landlords' investment in the coming years.

1<sup>st</sup> Choice occupy premises at Unit A Springvale Business Park Darwen, which they rent from Blackburn with Darwen Borough Council. They also occupy private owned premises on adjacent land that shares the same access; these premises are on land previously disposed of by the Council to facilitate expansion over 10 years ago.

The company have again expanded and are looking at long term options for their business premises. They have approached the Council and expressed a desire to purchase the freehold interest of the premises they occupy at Unit A and additional adjoining units' B & C to allow continued future growth without vacating the Borough. The current leases of units' B & C would transfer in current form upon disposal of the freehold with 1<sup>st</sup> Choice inheriting landlords' responsibilities as detailed in the individual leases.

Prior to 1<sup>st</sup> Choice taking occupation by way of a lease, the premises known as Unit A were empty for a long period. The location of the site has historically impacted on the ability to let the premises as they are in a periphery location with access to nearest motorway networks being approximately 4 miles via Darwen Town Centre.

### 2. RECOMMENDATIONS

That the Executive Member:

1. Grants the tenant 'special purchaser' status in accordance with the Council's disposal policy and
2. Approves the disposal of land and buildings referred to in this report on the terms recommended.

### 3. BACKGROUND

1<sup>st</sup> Choice are currently holding over from a lease which expired in January 2019. They have expanded in recent years but need to further expand and are currently considering their future options. The options available include extending within the current site. However, they are reluctant to incur the expenditure required unless they hold the freehold. They have also considered sale of their privately owned premises and re-location of the business elsewhere including outside of the Borough. Currently the company employs over 15 individuals who reside in the Borough.

### 4. KEY ISSUES & RISKS

The proposed sale would encourage the company's continued expansion within the Borough and protect existing jobs as well as helping to create conditions that would encourage the creation of additional opportunities. Negotiations have been conducted and terms have been provisionally agreed.

### 5. POLICY IMPLICATIONS

The disposal method accords with the Council's approved policy for disposal in that a sale to an existing tenant is a typical example of where it is appropriate to grant the special purchaser status.

### 6. FINANCIAL IMPLICATIONS

The Council will receive a capital receipt but lose the annual rent.

### 7. LEGAL IMPLICATIONS

The reasoning and consideration as to the Council's disposal policy has been discussed elsewhere. Under s123 of the Local Government Act 1972, the Council is obliged to obtain best consideration reasonably obtainable.

### 8. RESOURCE IMPLICATIONS

Legal and surveyor resources are required to complete the transaction.

### 9. EQUALITY AND HEALTH IMPLICATIONS

**Please select one of the options below. Where appropriate please include the hyperlink to the EIA.**

Option 1 ☒ Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2 ☐ In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. *(insert EIA link here)*

Option 3 ☐ In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. *(insert EIA attachment)*

## 10. CONSULTATIONS

The proposal has been subject to extensive consultations between Council Officers and relevant members of the Growth Board.

## 11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

## 12. DECLARATION OF INTEREST

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded and published if applicable.

<b>VERSION:</b>	<b>1</b>
<b>CONTACT OFFICER:</b>	Cindy Rhodes
<b>DATE:</b>	20 <sup>th</sup> May 2019
<b>BACKGROUND PAPER:</b>	

## EQUALITY IMPACT ASSESSMENT CHECKLIST

***This checklist is to be used when you are uncertain if your activity requires an EIA or not.***

An Equality Impact Assessment (EIA) is a tool for identifying the potential impact of the organisation's policies, services and functions on its residents and staff. EIAs should be actively looking for negative or adverse impacts of policies, services and functions on any of the nine protected characteristics.

The checklist below contains a number of questions/prompts to assist officers and service managers to assess whether or not the activity proposed requires an EIA. Supporting literature and useful questions are supplied within the [EIA Guidance](#) to assist managers and team leaders to complete all EIAs.

<b>Service area &amp; dept.</b>	Growth & Development	<b>Date the activity will be implemented</b>	20/05/2019
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<b>Brief description of activity</b>	Disposal of land and buildings at Springvale Business Centre Darwen
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Answers favouring doing an EIA	Checklist question	Answers favouring not doing an EIA
<input type="checkbox"/> Yes	Does this activity involve any of the following: - Commissioning / decommissioning a service - Change to existing Council policy/strategy - Budget changes	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes	Does the activity impact negatively on any of the protected characteristics as stated within the Equality Act (2010)?	<input checked="" type="checkbox"/> No
<input type="checkbox"/> No <input type="checkbox"/> Not sure	Is there a sufficient information / intelligence with regards to service uptake and customer profiles to understand the activity's implications?	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	<b>Does this activity:</b> Contribute towards unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act (i.e. the activity creates or increases disadvantages suffered by people due to their protected characteristic)	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Reduce equality of opportunity between those who share a protected characteristic and those who do not (i.e. the activity fail to meet the needs of people from protected groups where these are different from the needs of other people)	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Foster poor relations between people who share a protected characteristic and those who do not (i.e. the function prevents people from protected groups to participate in public life or in other activities where their participation is disproportionately low)	<input checked="" type="checkbox"/> No
<b>FOR = 0</b>	<b>TOTAL</b>	<b>AGAINST = 6</b>

**Will you now be completing an EIA?**

The EIA toolkit can be found [here](#)

☐ Yes

☒ No

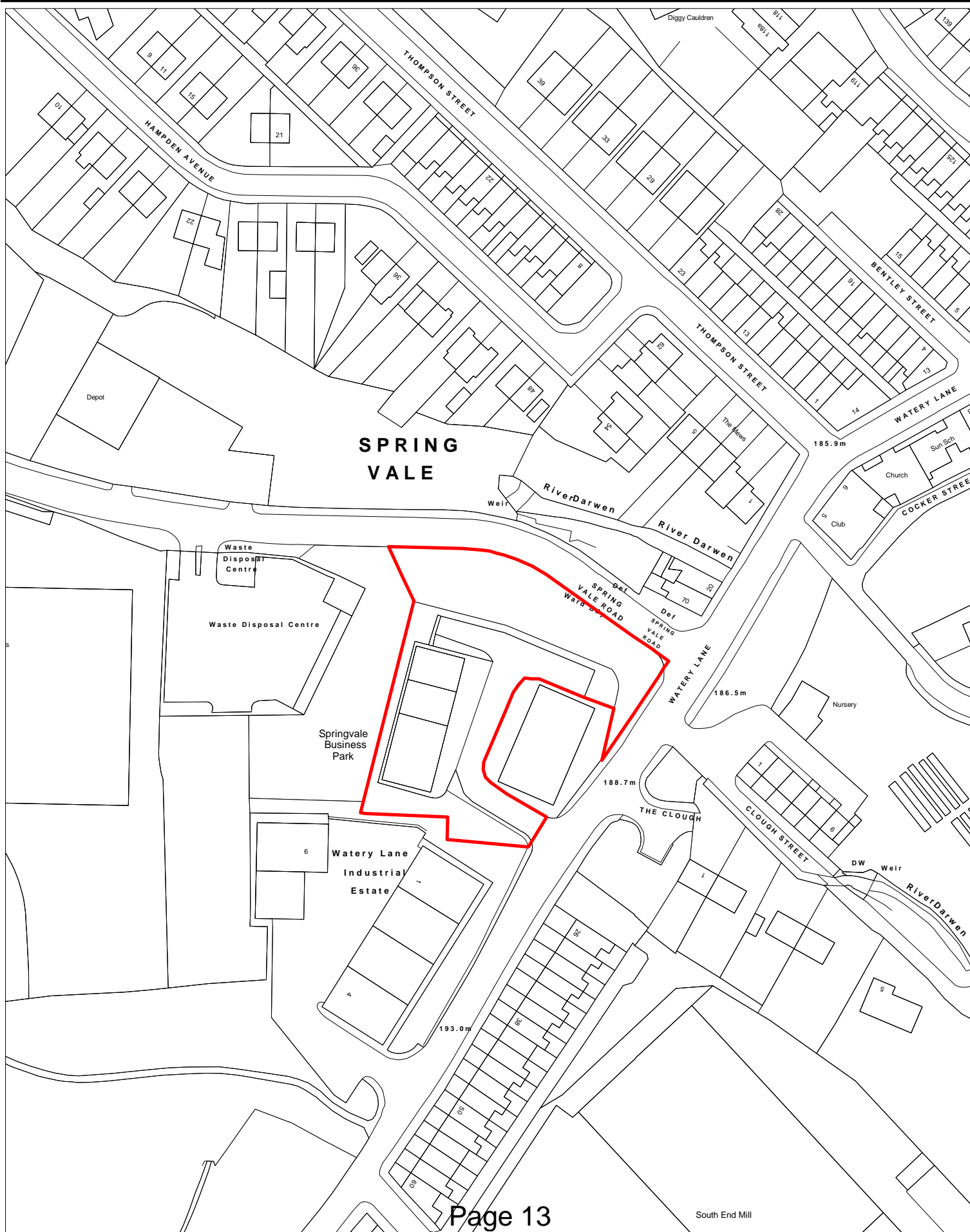
<b>Assessment Lead Signature</b>	Cindy Rhodes
<b>Checked by departmental E&amp;D Lead</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Gwen Kinloch
<b>Date</b>	22/05/2019

TITLE : SPRING VALE INDUSTRIAL UNITS, DARWEN

DATE : 12/02/10

REF :

SCALE : 1/1250



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

## EXECUTIVE MEMBER DECISION



<b>REPORT OF:</b>	Executive Member for Growth and Development Executive Member for Environment
<b>LEAD OFFICERS:</b>	Director of Growth and Development Director of Environment and Operations
<b>DATE:</b>	7 <sup>th</sup> May 2019

<b>PORTFOLIO/S AFFECTED:</b>	Growth and Development	Environment
<b>WARD/S AFFECTED:</b>	Blackburn Central	Little Harwood and Whitebirk

**SUBJECT:** Proposed Experimental Traffic Regulation Order – **Blackburn with Darwen Borough Council (Various Streets)( Restricted Parking Zone Order) 2019**

### 1. EXECUTIVE SUMMARY

To inform the Executive Member for Regeneration of the proposal to introduce an Experimental Traffic Regulation Order as detailed below and seek approval to make it:-

NO WAITING & NO LOADING AT ANY TIME EXCEPT IN SIGNED BAYS ON THE FOLLOWING STREETS:-

AINSWORTH STREET, ALMA STREET, BARTON STREET, BLAKEY MOOR, BROWN STREET, BYROM STREET, CANTERBURY STREET, CARDWELL PLACE, DUKE STREET, EXCHANGE STREET, FEILDEN STREET, FRANCE STREET, HARRISON STREET, JAMES STREET, KING WILLIAM STREET, LIMBRICK, MUSEUM STREET, NORTHGATE, PARADISE LANE, PARADISE STREET, PENNY STREET, PRESTON NEW ROAD, PRINCES STREET, REGENT STREET, RICHMOND HILL, RICHMOND TERRACE, SIMMONS STREET, ST PAULS STREET, SUMNER STREET, TACKETT STREET, TONTINE STREET, TOWN HALL ST, UN-NAMED ROAD TO THE NORTH EAST OF THE COUNTY COURT, VICTORIA STREET.

NO WAITING & NO LOADING AT ANY TIME EXCEPT IN SIGNED BAYS) MON-FRI 8AM-9.30AM AND 2PM-5PM ON THE FOLLOWING STREETS:-

SERVICE ROAD TO THE REAR OF NOS 50 TO 64 WHITEBIRK ROAD, WHITEBIRK ROAD (SERVICE ROAD TO SCHOOL).

### 2. RECOMMENDATIONS

That the Executive Member:

Authorise the Director of HR, Legal and Governance to advertise and make the proposed Experimental Traffic Regulation Order as per the attached schedule. The order will be made for a maximum of 18 months. If no objections, the order can be made permanent by a separate order.

### 3. BACKGROUND

1). NPIF/VSNG: No Waiting/No Loading At Any Time - in order to maintain the visual amenity of the area which is being heavily rebuilt/resurfaced it is proposed to introduce an Order to prevent waiting and loading except in signed bays. This is to remove the requirement to install double yellow lines and double kerb blips which would negatively impact on the aesthetic value of the project.

2) Tauheedul Islamic Boys School: No Waiting/No Loading At Any Time – as part of the off-site highway works to install school access and safety infrastructure on Sumner St, Harrison St and Byrom St. As part of this, in order to reduce the requirement for double yellow lines and kerb blips, a Restricted Parking Zone Order is proposed for the area around TIBS and the Fire Station in order to prevent inappropriate parking.

3) Intack Primary School: No Waiting/No Loading Mon – Fri 8am – 9:30am and 2pm to 5pm – the access road to the school is being blocked at critical school entry/exit times which is impacting on the safety of children travelling to/from school. In order to mitigate this, it is proposed to introduce a part-time Order between the times specified above on the service road to the school and on the rear service road between Nos 50 to 64 Whitebirk Rd, to prevent obstructive parking and resolve identified safety issues.

#### **4. KEY ISSUES & RISKS**

No risks arising from this proposal have been identified. The proposal is of benefit to the social and economic well being of the Borough as traffic queues will be reduced in the area and the safety for road users will be improved.

#### **5. POLICY IMPLICATIONS**

The proposal to make and revoke Traffic Regulation Orders requires delegated approval from the Executive Member for Regeneration and Chief Officer. Traffic Regulation Orders are required to be published in the local press and on site to comply with the Road Traffic Regulations Act 1984. Directly affected properties are consulted in line with current procedure.

#### **6. FINANCIAL IMPLICATIONS**

The cost of making and advertising this Traffic Regulation Order will be approximately £2,000 and will be funded from the National Productivity Investment Fund Grant and LTP allocation

#### **7. LEGAL IMPLICATIONS**

The necessary legal powers to implement this scheme are within the Road Traffic Regulations Act 1984. The advertising of the proposals will enable comments/objections and suggestions on how the experimental order may be improved by variation from members of the public as well as relevant Council highway officers.

Experimental orders are predominantly to provide the Highways Authority with a proper period of time to test the effects of a traffic order. An experimental order enables the impact of the new restriction to be examined and potentially minor changes made to address unforeseen issues more readily. For an experimental order the objection period is 6 months which allows people to raise any objections or recommendations they may have with knowledge of how the restriction really works. Hence the recommendation for the review after 6 months is a reasonable and appropriate requirement although additionally the recommendation could be to continue with the experimental order for a further period if it was considered necessary. The order could be modified sooner than the initial 6 months depending on how it was operating and the interim objections and feedback that was being received.

The experimental period will allow the Council to make the necessary adjustments although it should be noted that every time an experimental order is modified, the 6 month objection period starts again

#### **8. RESOURCE IMPLICATIONS**

None

## 9. EQUALITY AND HEALTH IMPLICATIONS

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

Option 1 ☒ Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2 ☐ In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. (*insert EIA link here*)

Option 3 ☐ In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. (*insert EIA attachment*)

## 10. CONSULTATIONS

Members of the public will be given the opportunity to comment on the experimental order during the first 6 months from its implementation.

## 11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

## 12. DECLARATION OF INTEREST

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded and published if applicable.

<b>VERSION:</b>	<b>v2</b>
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<b>CONTACT OFFICER:</b>	Chris Pearson
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<b>DATE:</b>	5 <sup>th</sup> May 2019
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<b>BACKGROUND PAPER:</b>	Appendix 1 Schedule Appendix 2 Plan
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## EQUALITY IMPACT ASSESSMENT CHECKLIST

***This checklist is to be used when you are uncertain if your activity requires an EIA or not.***

An Equality Impact Assessment (EIA) is a tool for identifying the potential impact of the organisation's policies, services and functions on its residents and staff. EIAs should be actively looking for negative or adverse impacts of policies, services and functions on any of the nine protected characteristics.

The checklist below contains a number of questions/prompts to assist officers and service managers to assess whether or not the activity proposed requires an EIA. Supporting literature and useful questions are supplied within the [EIA Guidance](#) to assist managers and team leaders to complete all EIAs.

<b>Service area &amp; dept.</b>	Traffic	<b>Date the activity will be implemented</b>	03/06/2019
<b>Brief description of activity</b>	Proposed Traffic Regulation Order - Borough Restricted Zone Experimental Order		


Answers favouring doing an EIA	Checklist question	Answers favouring not doing an EIA
<input type="checkbox"/> Yes	Does this activity involve any of the following: - Commissioning / decommissioning a service - Change to existing Council policy/strategy - Budget changes	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes	Does the activity impact negatively on any of the protected characteristics as stated within the Equality Act (2010)?	<input checked="" type="checkbox"/> No
<input type="checkbox"/> No <input type="checkbox"/> Not sure	Is there a sufficient information / intelligence with regards to service uptake and customer profiles to understand the activity's implications?	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	<b>Does this activity:</b> Contribute towards unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act (i.e. the activity creates or increases disadvantages suffered by people due to their protected characteristic)	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Reduce equality of opportunity between those who share a protected characteristic and those who do not (i.e. the activity fail to meet the needs of people from protected groups where these are different from the needs of other people)	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Foster poor relations between people who share a protected characteristic and those who do not (i.e. the function prevents people from protected groups to participate in public life or in other activities where their participation is disproportionately low)	<input checked="" type="checkbox"/> No
<b>FOR =0</b>	<b>TOTAL</b>	<b>AGAINST =6</b>

**Will you now be completing an EIA?**

☐ Yes

☒ No

The EIA toolkit can be found [here](#)

<b>Assessment Lead Signature</b>	
<b>E&amp;D Lead Signature</b>	Gwen Kinloch
<b>Date</b>	07/05/2019

## **SCHEDULES**

### **RESTRICTED PARKING ZONE (NO WAITING & NO LOADING AT ANY TIME EXCEPT IN SIGNED BAYS) ALL BLACKBURN**

<b>Street</b>	<b>Side</b>	<b>Location</b>
AINSWORTH STREET,	both	for its entire length  for its entire length
ALMA STREET,	both	for its entire length
BARBARA CASTLE WAY,	both	from a point approx 30m west of the centre line of Alma St to the centre line of Preston New Rd
BARBARA CASTLE WAY EASTBOUND CARRIAGEWAY,	both	from the centre line of Preston New Road to a point approx 30m west of the centre line of Lark Hill
BARBARA CASTLE WAY WESTBOUND CARRIAGEWAY,	both	from a point approx 30m west of the centre line of Penny St to the centre line of Preston New Rd
BARTON STREET,	both	for its entire length
BLAKEY MOOR,	both	for its entire length
BROWN STREET,	both	for its entire length
BYROM STREET,	both	from the centre line of Sumner St for a distance of approx 190m in a northerly direction
CANTERBURY STREET,	both	from the centre line of Wainwright Way to the centre line of Harrison St
CARDWELL PLACE,	both	for its entire length
DUKE STREET,	both	for its entire length
EXCHANGE STREET,	both	from its junction with Museum St to its junction with Richmond Terrace
FEILDEN STREET,	both	for its entire length
FRANCE STREET,	both	for its entire length
HARISON STREET,	both	from a point approx 20m north of the centre line of Canterbury St to the centre line of Sumner St
JAMES STREET,	both	for its entire length
KING WILLIAM STREET,	both	from its junction with Museum St to its junction with Northgate
LIMBRICK,	both	from its junction with Tontine St to the centre line of Preston New Rd
MUSEUM STREET,	both	for its entire length
NORTHGATE,	both	from the centre line of Blakey Moor to the centre line of Duke St
PARADISE LANE,	both	for its entire length

PARADISE STREET,	both	for its entire length
PENNY ST,	both	from the centre line of the westbound carriageway of Barbara Castle Way to a point approx 20m south west of the centre line of Brown St
PRESTON NEW ROAD,	both	from the centre line of Northgate to the centre line of the westbound carriageway of Barbara Castle Way
PRINCES STREET,	both	for its entire length
REGENT STREET,	both	for its entire length
RICHMOND HILL,	both	for its entire length
RICHMOND TERRACE,	both	for its entire length
SIMMONS STREET,	both	for its entire length
ST PAULS STREET,	both	from the centre line of Alma St to a point approx 20m west of the centre line of St Pauls Ave
SUMNER STREET,	both	for its entire length
TACKETT STREET,	both	for its entire length
TONTINE STREET,	both	for its entire length
TOWN HALL ST,	both	from its junction with Tackett St to its junction with Victoria St
UN-NAMED ROAD TO THE NORTH EAST OF THE COUNTY COURT,	both	from its junction with Ainsworth St to its junction with Victoria St
VICTORIA STREET,	both	from the centre line of the westbound carriageway of Barbara Castle Way to its junction with Town Hall Street

**RESTRICTED PARKING ZONE (NO WAITING & NO LOADING AT ANY TIME EXCEPT IN SIGNED BAYS)  
MON-FRI 8AM-9.30AM AND 2PM-5PM**

Street	Side	Location
SERVICE ROAD TO THE REAR OF NOS 50 TO 64 WHITEBIRK ROAD,	both	for its entire length
WHITEBIRK ROAD (SERVICE ROAD TO SCHOOL),	No Side Specified	for its entire length



Proposed Experimental TRO - Borough Restricted Zone

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1 : 11500

07/05/2019

Checked by	

## EXECUTIVE MEMBER DECISION



**REPORT OF:** Executive Member for Environment

**LEAD OFFICERS:** Director of Environment and Operations

**DATE:** 17 May 2019

**PORTFOLIO/S AFFECTED:** Environment

**WARD/S AFFECTED:** All

**SUBJECT:** Update of Blackburn with Darwen Borough Council Hackney Carriage and Private Hire Licensing Policy to include use of the National Register of Taxi Licence Revocations and Refusals.

### 1. EXECUTIVE SUMMARY

1.1 Licensing Authorities must satisfy themselves that anyone driving a private hire or hackney carriage vehicle is fit and proper to do so. Initially this is done at the application stage for a new or renewal of a licence and then at any time during the life of the licence. Authorities may refuse a licence or if evidence suggests may suspend, revoke or refuse to renew.

1.2 Currently when a driver who does not disclose information about a previous revocation or refusal of a licence there is often no way for a licensing authority to find out about it. This means that vital information about a driver's past behaviour is missed and a driver might be granted a licence in a new area despite having a licence revoked elsewhere.

1.3 In response to this the Local Government Association (LGA) have commissioned the development of a national register of all revoked and refused private hire and hackney carriage drivers licences (NR3). This will allow licensing authorities to record their refusals and revocations and check new applicants against the register.

1.4 Guidance has been issued by the LGA on how to implement use of the register. Authorities will need to update policies, provide historical data to the database and amend forms and information given to drivers. In particular, all the drivers who have been refused or revoked in the past will need to be written to individually and informed that their details will be entered onto the register.

1.5 The Taxi Licensing Policy has been updated to reflect the use of the NR3 register. The proposed policy is at Appendix 1.

### 2. RECOMMENDATIONS

That the Executive Member:

Agree the changes to the Hackney Carriage and Private Hire Licensing Policy.

### 3. BACKGROUND

3.1 The simple objective of the NR3 is to ensure that all authorities are able to make properly informed decisions on whether an applicant is fit and proper, in the knowledge that another authority has reached a negative view on the same applicant. This will be achieved by providing a mechanism for allowing authorities to check. Whenever an authority receives an application for a licence they must check at an early stage if that driver is on the register.

3.2 Every decision must be made on its own merits; a previous refusal or revocation cannot fetter the Licensing Authorities decision by relying on the previous decision. The purpose of the register is not to mean that a person who has been refused a licence on one occasion should always be refused. However, it will always be relevant for an authority to consider the previous revocation or refusal and reasons for it.

3.3 The register will be hosted by the National Anti-Fraud Network (NAFN) through a dedicated secure portal. An officer will be designated as a Single Point of Contact to input and retrieve information from the register. Data sharing agreements will need to be signed to ensure compliance with General Data Protection Regulations (GDPR) and the Data Protection Act 2018.

3.4 Historic data will be migrated onto the register and details will be stored for up to 25 years.

### 4. KEY ISSUES & RISKS

4.1 Licensing authorities will be data controllers in relation to their processing of personal data in connection with NR3, including in relation to uploading information to NR3, consulting NR3, and disclosing or receiving information about individuals who appear on NR3. To mitigate this risk a Data Protection Impact Assessment has been completed – see appendix 2.

### 5. POLICY IMPLICATIONS

5.1 The proposed amendments to the Hackney Carriage and Private Hire Licensing Policy will strengthen the Licensing Authority's ability to obtain intelligence for use in determining the safety and suitability of applicants for hackney carriage and private hire drivers' licences.

### 6. FINANCIAL IMPLICATIONS

6.1 The cost of subscribing to NR3 will be built into the calculation of the licence fees for hackney carriage and private hire drivers' licences.

### 7. LEGAL IMPLICATIONS

7.1 None

### 8. RESOURCE IMPLICATIONS

8.1 Work associated with the use of NR3 will be performed by current staffing resource.

### 9. EQUALITY AND HEALTH IMPLICATIONS

**Please select one of the options below. Where appropriate please include the hyperlink to the EIA.**

Option 1 ☒ Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2 ☐ In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. (*insert EIA link here*)

Option 3 ☐ In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. (*insert EIA attachment*)

## 10. CONSULTATIONS

Blackburn with Darwen Borough Council's Licensing Committee were consulted regarding the use of Nr3 at a meeting on 30 October 2018.

All licence holders and applicants who had a licence revoked or refused in the past 7 years have been individually consulted in writing.

The Council's Information Governance Officer has been consulted.

## 11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

## 12. DECLARATION OF INTEREST

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded and published if applicable.

<b>VERSION:</b>	<b>1</b>
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<b>CONTACT OFFICER:</b>	<b>Denise Andrews</b>
<b>DATE:</b>	9 April 2019
<b>BACKGROUND PAPER:</b>	

## EQUALITY IMPACT ASSESSMENT CHECKLIST

***This checklist is to be used when you are uncertain if your activity requires an EIA or not.***

An Equality Impact Assessment (EIA) is a tool for identifying the potential impact of the organisation's policies, services and functions on its residents and staff. EIAs should be actively looking for negative or adverse impacts of policies, services and functions on any of the nine protected characteristics.

The checklist below contains a number of questions/prompts to assist officers and service managers to assess whether or not the activity proposed requires an EIA. Supporting literature and useful questions are supplied within the [EIA Guidance](#) to assist managers and team leaders to complete all EIAs.

<b>Service area &amp; dept.</b>	Public Protection Service – Environment and Leisure	<b>Date the activity will be implemented</b>	01/07/2019
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<b>Brief description of activity</b>	Update of existing policy for hackney carriage and private hire licences to include the use of the National Register of Taxi Licence Revocations & Refusals (NR3).
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Answers favouring doing an EIA	Checklist question	Answers favouring not doing an EIA
<input checked="" type="checkbox"/> Yes	Does this activity involve any of the following: - Commissioning / decommissioning a service - Change to existing Council policy/strategy - Budget changes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	Does the activity impact negatively on any of the protected characteristics as stated within the Equality Act (2010)?	<input checked="" type="checkbox"/> No
<input type="checkbox"/> No <input type="checkbox"/> Not sure	Is there a sufficient information / intelligence with regards to service uptake and customer profiles to understand the activity's implications?	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No <input type="checkbox"/> Not sure	<b>Does this activity contribute towards meeting the Equality Act's General Public Sector Equality Duty? Does it:</b> Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act (i.e. the activity removes or minimises disadvantages suffered by people due to their protected characteristic)	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No <input type="checkbox"/> Not sure	Advance equality of opportunity between those who share a protected characteristic and those who do not (i.e. the activity takes steps to meet the needs of people from protected groups where these are different from the needs of other people)	<input checked="" type="checkbox"/> Yes
<input checked="" type="checkbox"/> No <input type="checkbox"/> Not sure	Foster good relations between people who share a protected characteristic and those who do not (i.e. the function encourages people from protected groups to participate in public life or in other activities where their participation is disproportionately low)	<input type="checkbox"/> Yes
<b>FOR = 2</b>	<b>TOTAL</b>	<b>AGAINST =4</b>

**Will you now be completing an EIA?**

☐ Yes

☒ No

The EIA toolkit can be found [here](#)

<b>Signature</b>	Denise Andrews
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<b>Date</b>	16/05/2019
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# Agenda Item 5

## EXECUTIVE MEMBER DECISION



**REPORT OF:** Executive Member for Children, Young People & Education

**LEAD OFFICERS:** Director of Children's Services  
(Please Select)

**DATE:** 10 May 2019

**PORTFOLIO/S AFFECTED:** Children's Services

**WARD/S AFFECTED:** Audley and Queens Park Livesey with Pleasington

**SUBJECT:** Variation to the school capital programme 2019/20

### 1. EXECUTIVE SUMMARY

To present for consideration and approval 3 variations to the capital programme for Schools and Education for 2019- 2020 as detailed within this report.

### 2. RECOMMENDATIONS

That the Executive Member:

1. Notes the content of the report and approves the variations to the 2019 school's capital programme to include asbestos removal/encapsulation work at:

- Longshaw Nursery School
- Audley Junior School
- Feniscowles Primary School

2: Authorises officers to procure works in accordance with the Contracts Procedure Rules as written in the Council's Constitution.

3: Approves expenditure to be incurred on individual projects, in line with the Council's Standing Financial Instructions.

### 3. BACKGROUND

Recent annual assurance checks undertaken by Capita have revealed a risk in relation to asbestos in boiler rooms at:

- Longshaw Nursery School
- Fensicowles Primary School
- Audley Junior School

As these boilers rooms need to be accessible to school based facilities staff and other maintenance contractors there is an immediate requirement to undertake the necessary works to either remove or encapsulate the asbestos and minimise any potential risks.

Audley Junior school contract their routine repair and maintenance through Capita who have obtained quotes for the required works. The quotes suggest a cost of works in the region of £15,000. It is estimated that the cost of the works at Feniscowles may be similar to that of Audley and the cost of works at Longshaw will be slightly lower (£10,000-£12,000)

Each of the schools has a relatively healthy balance of capital funding in the form of Devolved Formula Capital, however much of this funding has already been committed by the schools either to support existing LA capital programme schemes or as part of the schools scheduled asset management planning/development.

#### **4. KEY ISSUES & RISKS**

The boiler rooms at each of the schools have currently been placed in a quarantined state and staff prevented from entering them. This causes some challenge in respect of managing schools heating and hot water on a day to day operational level.

The boiler rooms are not accessed by children, and the proposed works will be undertaken during school holiday periods.

The recently received asbestos reports/information are known to the LA and as Community schools the LA has a responsibility under Health & Safety at Work legislation to ensure that any risks presenting are removed or minimised to an acceptable level.

Quotes obtained to date are via Capita. For the LA to undertake the works, further quotes will need to be obtained via the LA's standard procurement systems and processes and/or waivers sought.

There is a specific challenge at Audley Junior School in respect of completing the work in a timely manner due to the existing planned programme of asbestos removal prior to the roofing works being carried out. This may result in the planned roofing scheme being phased across 2 years to ensure that the works required to the boiler room (where regular operational access is required) are prioritised.

#### **5. POLICY IMPLICATIONS**

The Executive Board papers for the 2019/20 schools capital programme, which were approved in March 2019, authorised the Executive Member for Children, Young People and Education to be the decision maker for any in-year programme variations.

##### ***Extract from the recommendations of the 2019/20 Schools Capital Programme Executive Board report:***

*"Notes that regular reports will be provided for the Executive Member detailing any variations/amendments to programmes of work and seeking necessary approvals where these are required to ensure compliance with financial instructions and the Constitution".*

##### ***National Policy Context***

The Council has responsibility to ensure that all allocated funding for maintained sector schools is used in accordance with the associated grant terms and conditions.

##### ***Performance Implications***

The capital programmes will be closely monitored against agreed performance indicators representing measures of quality, cost and timescale.

## 6. FINANCIAL IMPLICATIONS

A contingency fund however of £100,000, for unplanned emergency/compliance works, was agreed by the Executive Board in March 2019 for the 2019/20 schools capital programme and it is requested that the works detailed above be afforded to this budget line. To ease the pressure of the contingency fund, the schools will be asked to make a contribution of 20% of the total costs of the works.

### ***Extract from the 2019/20 Schools Capital Programme Executive Board report:***

*“An allocation of £100,000 from the 2019/20 Schools Condition Allocation will be retained as a contingency fund to address any unforeseen emergency works, including those that compromise health & safety and/or safeguarding regulations”.*

## 7. LEGAL IMPLICATIONS

A failure to act upon the information known to the LA may result in a failure to comply with Health & Safety legislation and compromise the Councils position.

Procurement will be in accordance with Council Contract Procurement Procedure Rules and Public Contracts Regulations 2015. Contracts shall be in a form approved by legal officers in Contracts and Procurement team.

## 8. RESOURCE IMPLICATIONS

NA

## 9. EQUALITY AND HEALTH IMPLICATIONS

**Please select one of the options below. Where appropriate please include the hyperlink to the EIA.**

Option 1 ☒ Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2 ☐ In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. *(insert EIA link here)*

Option 3 ☐ In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. *(insert EIA attachment)*

## 10. CONSULTATIONS

The variation to the school's capital programme 2019/20 will be shared with the relevant schools governing bodies following Executive member approval.

## 11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

## 12. DECLARATION OF INTEREST

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted

by the Chief Executive will be recorded and published if applicable.

**VERSION:** 1

**CONTACT OFFICER:** Carol Grimshaw

**DATE:** 10.05.19

**BACKGROUND  
PAPER:**

Appendix 1 – Schools and Education capital programme 2019 - 2020 ,  
indicative budget allocations

Appendix 2 – School and Education 2019 - 2020, existing live projects and  
new proposed projects

Appendix 3 – Details of schemes to be carried out in the 2019/20 period

## EQUALITY IMPACT ASSESSMENT CHECKLIST

***This checklist is to be used when you are uncertain if your activity requires an EIA or not.***

An Equality Impact Assessment (EIA) is a tool for identifying the potential impact of the organisation's policies, services and functions on its residents and staff. EIAs should be actively looking for negative or adverse impacts of policies, services and functions on any of the nine protected characteristics.

The checklist below contains a number of questions/prompts to assist officers and service managers to assess whether or not the activity proposed requires an EIA. Supporting literature and useful questions are supplied within the [EIA Guidance](#) to assist managers and team leaders to complete all EIAs.

<b>Service area &amp; dept.</b>	Access to Learning – Schools capital programme 2019/20	<b>Date the activity will be implemented</b>	02/04/2018
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<b>Brief description of activity</b>	<p>Variations to the 2019 school's capital programme to include asbestos removal/encapsulation work at:</p> <ul style="list-style-type: none"> <li>• Longshaw Nursery School</li> <li>• Audley Junior School</li> <li>• Feniscowles Primary School</li> </ul>
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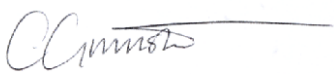
Answers favouring doing an EIA	Checklist question	Answers favouring not doing an EIA
<input type="checkbox"/> Yes	Does this activity involve any of the following: - Commissioning / decommissioning a service - Change to existing Council policy/strategy - Budget changes	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes	Does the activity impact negatively on any of the protected characteristics as stated within the Equality Act (2010)?	<input checked="" type="checkbox"/> No
<input type="checkbox"/> No <input type="checkbox"/> Not sure	Is there a sufficient information / intelligence with regards to service uptake and customer profiles to understand the activity's implications?	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	<b>Does this activity:</b> Contribute towards unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act (i.e. the activity creates or increases disadvantages suffered by people due to their protected characteristic)	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Reduce equality of opportunity between those who share a protected characteristic and those who do not (i.e. the activity fail to meet the needs of people from protected groups where these are different from the needs of other people)	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Foster poor relations between people who share a protected characteristic and those who do not (i.e. the function prevents people from protected groups to participate in public life or in other activities where their participation is disproportionately low)	<input checked="" type="checkbox"/> No
<b>FOR =</b>	<b>TOTAL</b>	<b>AGAINST = 6</b>

**Will you now be completing an EIA?**

The EIA toolkit can be found [here](#)

☐ Yes

☒ No

<b>Assessment Lead Signature</b>	
<b>Checked by departmental E&amp;D Lead</b>	<input checked="" type="checkbox"/> <b>Yes</b> <b>No</b>
<b>Date</b>	10/05/2019



## Schools and Education Capital Programme 2019-2020

**Budgets Available for Community Sector Capital Improvement Works****2019 - 2020**

<b>School Condition Grant</b>	Indicative Allocation	£ 964,900
Estimated Capital Carry Forward into 2019-2020:		
Allocated Committed Schemes	subject to final outturn	1,791,600
Basic Need still to be allocated	subject to final outturn	236,785
Schools Condition Grant still to be allocated	subject to final outturn	10,039
<b>Total Available Basic Need and School Condition Allocation</b>		<b>3,003,324</b>

<b>Devolved Formula Capital Funding</b>		
Devolved Formula Capital	Indicative Allocation	241,384
Capital Estimated Carry Forward into 2019-2020:		
Allocated Committed Schemes	Estimated	52,601
School Contribution		50,000
Devolved Formula Capital still to be allocated	Estimated	1,025,586
<b>Total Available Devolved Formual Capital</b>		<b>1,369,571</b>

<b>Healthy Pupil Premium</b>		
Healthy Pupil Premium	Indicative Allocation	-
Capital Estimated Carry Forward into 2019-2020:		
Allocated Committed Schemes	Estimated	89,000
Healthy Pupil Premium Grant still to be allocated	Estimated	-

<b>Special Education Needs (SEN) Grant</b>		
SEN Grant	Indicative Allocation	515,504
Capital Estimated Carry Forward into 2019-2020:		
Allocated Committed Schemes	Estimated	
SEN Grant still to be allocated	Estimated	166,667
<b>Total Available Devolved Formual Capital</b>		<b>682,171</b>

<b>Estimated Budget for 2019-2020</b>	<b>5,144,066</b>
NB - Funds directly managed by the Schools and Education Portfolio	

**2019 - 2020**

<b>Voluntary Aided Sector</b>		£
LA Co-Ordinated VA Programme	Indicative Allocation	834,194
VA DFC Allocation	Indicative Allocation	218,026
<b>Total</b>		<b>1,052,220</b>
<b>Estimated Investment for 2019-2020</b>		<b>1,052,220</b>
NB - Funds managed by school governing bodies		

Schools and Education Capital Programme 2019 - 2020								
LIVE PROJECTS								
ProjectDescriptionFunding Source			Spend Profile 2019-20					
			Basic Need£	Schools Condition£	DFC/School Cont£	Healthy Pupil Premium£	SEN Grant£	Total£
St Barnabas & St Pauls	Significant remodel and extension	Basic Need	632,000		50,000		682,000	
Audley Infant and Junior Heating	Windows etc.	Basic Need	450,000	-			450,000	
Audley Junior Roof		SCA	-	266,200	-		266,200	
Avondale Kitchen		SCA		90,500	15,000	44,500	150,000	
Feniscowles - Heating		SCA		90,400	9,600		100,000	
Griffin Park - Kitchen		SCA		45,500	10,000	44,500	100,000	
Shadsworth Infants - Heating		SCA		90,000	10,000		100,000	
Shadsworth Junior Renewing External Wall		SCA		36,000	4,000		40,000	
Brookhouse Primary - Upgrade Fire Alarm		SCA		18,000	2,000		20,000	
Longshaw Infants - Fire Alarm		SCA		18,000	2,000		20,000	
Contingency		SCA		55,000	-		55,000	
Total			1,082,000	709,600	102,600	89,000	-	1,983,200
NEW PROJECTS								
ProjectFunding Source			Spend Profile 2019-20					
			Basic Need£	Schools Condition£	DFC/School Cont£	Healthy Pupil Premium£	SEN Grant£	Total£
Project Management Fee		SCA	25,000	25,000	-			50,000
Belmont Drainage and External Painting		SCA	-	18,000	2,000			20,000
Audley Infants redmodel reception class/main hall refurb and outdoor area works		SCA	-	198,000	22,000			220,000
St Michael and St John's Kitchen Canopy		SCA	-	18,000	2,000			20,000
Meadowhead Infants External works and lighting refurb		SCA	-	90,000	10,000			100,000
Griffin Park - Windows		SCA		22,500	2,500			25,000
Feniscowles Drainage		SCA		13,500	1,500			15,000
Turton & Edgeworth Window replacment		SCA		36,000	4,000			40,000
Meadowhead Juniors - Boiler		SCA		9,000	1,000			10,000
Contingency		SCA		100,000				100,000
St Cuthberts SEN		SEN					180,000	180,000
BSH/Crosshill SEN		SEN					436,000	436,000
Total			25,000	530,000	45,000	0	616,000	1,216,000
UNALLOCATED GRANTS REMAINING			211,785	444,939	1,221,971	0	66,171	1,944,866
TOTAL 2018/2019 BUDGET			1,318,785	1,684,539	1,369,571	89,000	682,171	5,144,066

## **Proposals – Capital Programme 2019/20**

### **Assumptions**

We anticipate budget allocations for 2019/20 to be on a similar level to the 2018/19 allocations, those being:

- Schools Condition £ 964,900
- DFC £241,385
- Basic need £0
- SEN Grant £515,504

Indicative budget allocations that will be carried forward from 2018/19 into 2019/20 include:

- Schools Condition £719,639
- DFC £1,078,186
- Basic Need £1,319,022
- SEN Grant £166,667
- Healthy Pupil Premium £89,058
- School Contribution £50,000

Priority has been given to emerging Health and Safety concerns and completion of multiphase projects.

Voluntary Aided sector schools are dealt with via a separate process of approval.

### **1: Committed Projects – Projects that are on site, contractually committed or commissioned under previous years programmes.**

Project	Description	Rationale
St Barnabas and St Pauls CE Primary School	Extension of KS2 classrooms and enlargement of school site.	The school currently has several small classrooms that are below the recommended BB99 guidelines. This was identified as an issue when we enlarged the school with additional classrooms and PAN from 45 to 60. There is also the transfer of the adjacent play area onto the school site to provide additional play space for the school and safeguarding management.
Audley Infant & Junior Schools	New heating system.	The heating system serves both schools on a single pipe system, with antiquated equipment and a lack of temperature control, resulting in extreme temperature variations between areas. The pipework distribution system is poor, has leaks and corrosion is evident. This project needs full investigation as to how to complete logistically with phasing of the works.
Audley Junior School	Repairs to main pitch roof, parapets & chimney. Repairs to hall pitched roof.	Roof covering failing in numerous locations; evidence of water ingress, loose slates/tiles, saturated brickwork to parapet walls. Water ingress and dampness causing damage to internal surfaces and structure.

Avondale Primary School	Kitchen remodel	The current space, layout, arrangement and equipment are not fit for the requirement of meal provision in the school
Griffin Park Primary School	Kitchen remodel	The current space, layout, arrangement and equipment are not fit for the requirement of meal provision in the school
Feniscowles Primary School	Heating system	The current heating system is antiquated and suffers from varying degrees of performance throughout the school, This project needs full investigation as to how to complete logistically with phasing of the works
Shadsworth Infant School	Heating system	The current heating system is antiquated and suffers from varying degrees of performance throughout the school, This project needs full investigation as to how to complete the logistically with phasing of the works
Shadsworth Junior School	Render to external wall	An external wall is currently in a poor state of repair, the proposal is to expose and insulate the wall in line with current building regulations and creating a thermal gain before re-rendering the wall.
Brookhouse Primary School	Fire alarm upgrades	The current system is dated and reach the end of its current life span
Longshaw Infant School	Fire alarm upgrades	The current system is dated and reach the end of its current life span

## **2: Proposed New Major Works Projects – Projects with a value in excess of £200k**

Project	Description	Rationale	Notes
Audley Infant School	Reception remodel, main hall refurbishment & outdoor provision	The current arrangement in the reception area does not lend its self to current curriculum and causes safeguarding issues (generally through toilet provision), the main hall is very dated and light fittings are not efficient, outdoor paths and provision are in a poor state of repair	In-house delivery

## **3: Proposed New Minor Works Projects – Projects with a value up to £200k**

Project	Description	Rationale	Notes
Belmont Primary School	Drainage and external painting	The current drainage system requires remedial work after investigation and the external elevations paintwork is in a poor state.	In house delivery
St Michael & St Johns Primary School	Kitchen canopy	The current kitchen canopy does not comply with current regulations and will be upgraded	In-house delivery
Meadowhead Infant School	External works & internal refurbishments	The current car park and drainage system are in a state of disrepair and hold water in heavy rain. The internal of the building is in parts showing signs of disrepair and will be addressed	In-house delivery
Griffin Park	Window	One elevation of the building has aging	In-house

Primary School	replacement	timber windows that are showing signs of disrepair.	delivery
Feniscowles Primary School	Drainage – Rain water	A rain water issue from the roof is currently leaking onto a main access route in heavy rain causing damage to the path, both will be addressed.	In-house delivery
Turton & Edgeworth Primary School	Windows replacement	The school currently has many aging timber windows that are showing signs of disrepair	In-house delivery
Meadowhead Junior School	Boiler system	The current building management system that controls the boilers is obsolete and needs upgrading	In-house delivery